



Community Grant Scheme

Application Form

The H4O scheme is intended to encourage non-profit urban community organizations and groups in the South Gippsland Water Region to incorporate sustainable water use into their community projects.

H4O is aimed at encouraging water efficiency in the South Gippsland region. Groups, who are completing a community or educational project, can demonstrate water efficient techniques have been included into the project, are welcome to apply for up to \$500.00. The grant is to be used on the projects water saving component.

H4O Grants are subject to the conditions of the application. Applicants will be advised in writing whether they are successful.

1. Name of Organisation

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Contact Person

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Postal Address

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Telephone

Business hours

Mobile

Email

2. Project Location

Project site address and directions if required.

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3. Project description

Briefly describe the project and how it will benefit your community. Describe how the project works will be carried out and expected completion date of your project. Include any other information you think is relevant and will support your application. Attach extra sheets if necessary.

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4. **‘Water Efficient Techniques’ used within the project.**

Describe the water saving component within your project, include how this may assist in sustainable water use and any other benefits that may arise from this grant.

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5. **Estimated cost of project ‘water saving’ component.**

Provide details of proposed expenditure to install the water efficient component of your project. Include quotes for intended purchases. South Gippsland Water will not provide additional funds to those stated in the application.

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6. Evidence of ability / funding to complete the project.

South Gippsland Water H4O grants are available for the water efficient component of your project. Provide evidence of additional funding resources to complete the project.

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7. Assessment of Applications

- a. Applications will be assessed by South Gippsland Water
- b. Assessment will be based on the extent to which applicants demonstrate potential water efficient techniques and the ability of the applicant to complete the project
- c. The Authority, at its discretion, may elect to make or withhold H4O grants depending on whether applications satisfy the selection criteria.

8. Conditions of Applications

- a. Non profit community groups and organisations are eligible for a H4O grant. Individuals are not eligible to apply.
- b. Applications for H4O grants will only be considered for projects judged to be directly beneficial to water efficiency in SGW water supply systems.
- c. Applications must be for projects with tangible outcomes.
- d. South Gippsland Water may release information relating to H4O grant projects for the purpose of public information. Subject to agreement by organisation and consistent with privacy legislation.
- e. Grants of up to \$500.00 may be awarded, depending on the nature of the water efficient component of the project as described in the application.
- f. Funds can be directed to a new project or complete the addition of water efficient elements to an existing project.
- g. A H4O grant is provided to fund the water efficient component of a project provided evidence is supplied to confirm additional funding is available to complete the project.
- h. Members and staff of South Gippsland Water and not eligible for a H4O grant.
- i. The applicant agrees to notify South Gippsland Water when the project is complete.

- j. The applicant agrees to display recognition of the H4O grant at the completion of the project.
- k. The applicant agrees to permit access to the project site by appointment for the purpose of viewing the H4O project.
- l. The applicant agrees to keep records of the H4O project , including photographs
- m. The applicant agrees to maintain the H4O project area and associated works or assets in a manner consistent with achieving the outcomes stated in this application

9. Release of Grant Funds

South Gippsland Water will release H4O funds to the agreed value out lined in the quotation provided with the attached application. Funds will be provided on receipt or invoice.

10. Disclaimer

South Gippsland Water will exercise its own due skill, care and attention in the assessment of this application. However, the Applicant acknowledges and agrees:

- a. that the Authority, should it either grant or decline the Application, makes no representation or warranty, whether express or implied, as to the suitability or merits of the purpose for which the grant is applied for;
- b. That the application by the Applicant is based on the Applicant’s own investigation and enquiry;
- c. That the Applicant, if given a grant, shall conduct activities for which the grant is made in a proper manner and shall comply with all legislation, whether State or Federal, all Municipal by-laws and Common Law in the activities to which the grant is applied; and
- d. That except in so far as is approved in writing by the Authority, the Applicant shall not in any way represent that the activity to which the grant is applied is a joint venture between the Applicant and the Authority and nor shall the grant be applied in any way which shall expose the Authority to any legal liability.

11. Signature of Applicant

The applicant hereby agrees to the conditions herein and accepts the Authority’s decision as final.

Signed..... Date.....

12. Lodging this Application

Return this application form to:

The Community Relations Coordinator
 South Gippsland Water
 PO Box 102
 FOSTER VIC 3960

Mark the Envelope: ‘H4O Grant Application’