

Change of Tenancy Form - Residential



Property Number:	_____	Advised:	_____ / _____ / _____
Tenant Number:	_____	<input type="checkbox"/> R/E	<input type="checkbox"/> O <input type="checkbox"/> T
		<input type="checkbox"/> other:	
Name of Tenant(s):	_____		

Supply Address:	_____		

	Postcode: _____		
Phone Number	_____		
Email Address:	_____		
Postal Address:	_____		

	Postcode: _____		
Agent:	_____		
Owner:	_____		
Date Commenced:	_____ / _____ / _____	Date Vacated:	_____ / _____ / _____
Previous Address:	_____		

Vacate Date:	_____ / _____ / _____	Tenant at new address :	Yes / No

Centrelink customer Reference Number (CRN): _____

Date of Birth (required to claim concession): _____

OFFICE USE ONLY

Meter No	Commencement	Vacating
Date to be Read:	_____ / _____ / _____	_____ / _____ / _____
Reading:	_____	_____
Previous Reading:	_____	_____
Used:	_____	_____
Charge:	_____	_____